

APPENDIX-D
FORMS

1

Form of application for Final Payment/ Transfer to Corporate Bodies/ Other
Government of Balances in the..... Provident Fund Account

To

The Director Accounts & Treasuries,
.....
.....
(Through the Head of Office)

Sir,

I am to retire/have retired/have proceeded on leave preparatory to retirement formonths/have been discharged/dissmised/have been permanently transferred to/have resigned finally from Government service/have resigned service under.....Government to take up appointment withand my resignation has been accepted with effect from.....forenoon/afternoon. I joined service with.....on forenoon/afternoon.

2. My Provident Fund Account No. is.....

3. I desire to receive payment through my office/ through the.....Treasury/Sub- Treasury. Particulars of my personal marks of identification, left hand thumb and finger impressions (in the case of illiterate subscribers) and specimen signature (in the case of literate subscribers) in duplicate, duly attested by a Gazetted Officer of the Government, are enclosed.

PART –I

*[To be filled in when the application for final payment is submitted up to one
year prior to retirement]*

4. I request that the amount of Rs.....Standing to the credit in my Provident Fund Account as indicated in the Accounts Statement issued to me for the year.....9enclosed)/as appearing in my ledger account being maintained by you..... Treasury /Sub- Treasury/Head of Office, may be please be arranged to be paid to me as first instalment of final payment.

5. ***

Contd.....P/2